

Increase Productivity...Increases Efficiencies...Increase Profits...Eliminate Expenses...Control Costs

Premier Facilities Maintenance and Automated Work Order System

Used successfully by thousands of companies to manage their real estate facilities, SKYLINE Facilities Maintenance is designed to improve bottom line numbers by automating and streamlining processes and managing the costs involved in maintaining your properties.



Your Key to Building Profits

Automated Electronic Work Order Management

- Automated Web-Based Tenant Work Requests Eliminate Data Entry Costs & Errors
- Review Electronic Work Requests Prior to Formal Dispatch as Work Orders
- Track Work Orders From Beginning to End From a Single Point of Entry

Automatically Dispatch Work Orders for Accurate and Efficient Results

- Fax, E-mail or Page Work Orders or Purchase Orders to Technicians or Third Party Vendors
- Use Stored Fax Number, Pager Information and Email Addresses to Auto Populate Fields "On-The-Fly"
- Send Work Orders from SKYLINE Direct to Individuals or to Communication Devices in Real-Time

Seamlessly Transfers Data to General Ledger/Accounts Payable/Accounts Receivables

- Post Billable Service Calls & Costs Direct Into SKYLINE AR/Billing
- Post Vendor expenses directly into SKYLINE Accounts Payable
- Enter Multiple Receipts Against a Single Purchase Order While Managing All Vendor & AP Transactions...Without Additional Data Entry

- Seamlessly Distribute Maintenance Costs Against SKYLINE Charge Codes
- Automatic "Yellow Flag" Notification of Time & Cost Variances...Compare Budgeted Estimates vs. Actual Cost of performing Job

Work No	Service	Due Date	Not to Exceed	Status
3	Remove burned out light bulb. Replace bulb. Test	09/06/06	1.00	Open
4		09/06/06	0.00	Open

Powerful Reporting Provide Comprehensive Detail For Efficient and Effective Facilities Management

- Real-Time Reporting Provides Status Review of All In-Process Work Orders
- “Yellow Flag” Report for Work Orders That Are Behind Schedule
- Track Multiple Service Call Records That Link to Single Work Order...Easily Identify Jobs Requiring Multiple Service Providers
- Easy to Create Custom Reports To Meet Specific Requirements

Improve Tenant Satisfaction and Service Levels

- Provides Internal Customer Satisfaction Forms With Detail & Summary Questions For Each Job...Track Survey Results Within SKYLINE
- Summary Reports Analyze Survey Results for Specific Periods to Pinpoint Problem Areas

Control and Manage Fixed Assets & Preventive Maintenance Costs

- Proactively Manage and Schedule Recurring Preventive Maintenance Tasks for Each Asset
- Financial Data on Maintenance Expenses of Assets for “Repair/Replace” Decision Making
- Includes Graphical Imaging
- Automatic Ticklers Alert You In Advance of Upcoming Preventive Maintenance
- “Red Flag” Alerts During Work Order Entry when Asset Is Still Under Warranty

Control Purchase Costs and Ensures Optimal Inventory Levels

- Anticipate Inventory Needs and Control Management Costs
- Tight Management of Material Inventories and Associated Costs
- Detailed Prior Purchase Reports Provide Review of Costs & Preferred Vendors
- System Automatically Orders Items That Have Set Re-Order Points
- Produce Detailed Comparative Supplier Reports Based on Quality/Cost Standards

